



**CITY OF ALBUQUERQUE**  
**Albuquerque Police Department**  
**Policy and Procedure Unit (P&P)**

**MEETING MINUTES: 22-10**

**DATE: May 4, 2022**

**TIME: 1:00 pm – 3:00 pm**

**VENUE: Zoom Web Conference**

**ATTENDEES:**

Patricia Serna	Policy and Procedure Unit
Alexis Galloway	Policy and Procedure Unit
Officer Tanya La Force	Policy and Procedure Unit
Diane McDermott	Civilian Police Oversight Agency Board (CPOA) Interim Executive Director
Trevor Rigler	Assistant City Attorney
Acting Deputy Commander Michael Meisinger (Presenter)	Special Services Division
Deputy Commander Kyle Hartsock (Presenter)	Criminal Investigations Division
Acting Commander Aaron Jones (Presenter)	Investigative Services Division
Patricia French	CPOAB Chair
Sharon Walton	APD Policy Consultant
Commander Jason Sanchez	Compliance and Oversight Division

<b>1. SOP 1-91 Tactical Emergency Medical Support (TEMS)</b>		Presented by: Acting Deputy Commander Michael Meisinger
Discussion:	Deputy Commander Meisinger explained what sections were taken out of this policy like “negotiated contract terms” and the Medical License requirements that needed to be updated. <b>No questions were asked.</b>	
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department’s document management system for the 15-day commentary period.	
<b>2. SOP 2-60 Preliminary and</b>		Presented by: Deputy Commander Kyle

<b>Follow-Up Criminal Investigations</b>	Hartsock
Discussion:	<p>Deputy Commander Hartsock explained that he had to re-write the policy because it was outdated and he made changes to the policy to make sure that they were not repetitive or redundant to any other SOPs. Deputy Commander Hartsock also explained which sections he felt needed to be highlighted or stand out to give a clearer understanding than what it had previously before it was revised.</p> <p><b>No questions were asked.</b></p>
	<p>The draft SOP, as presented, was reviewed by P&amp;P and will be uploaded in the Department's document management system for the 15-day commentary period.</p>
<b>3. SOP 2-95 Undercover High-Risk Vehicle Containment Procedures</b>	Presented by: Acting Commander Aaron Jones
Discussion:	<p>Acting Commander Jones explained what the policy was about specifically and how it was broken down in each section. He wanted to make sure the policy was consistent with all other related SOPs.</p> <p><b>Question: Is it only undercover vehicles that this policy relates to?</b>  <b>Answer: That is correct. The policy is limited to Sworn personnel who are in the Investigative Services Division and have the specific training.</b></p> <p><b>Question: Is there a place where a marked unit relates to this policy?</b>  <b>Answer: No there is not because of specific reasons and safety precautions to not have marked vehicles in the policy also to not make it counter-intuitive.</b></p>
Action:	<p>The draft SOP, as presented, was reviewed by P&amp;P and will be uploaded in the Department's document management system for the 15-day commentary period.</p>